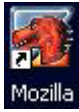
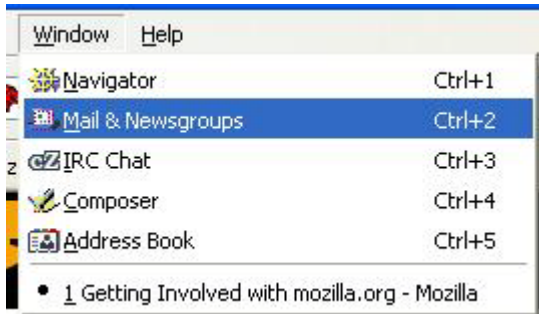


Para configurar o Mozilla Mail :

- Inicie o Mozilla, para o fazer carregue duas vezes no botão esquerdo do rato:



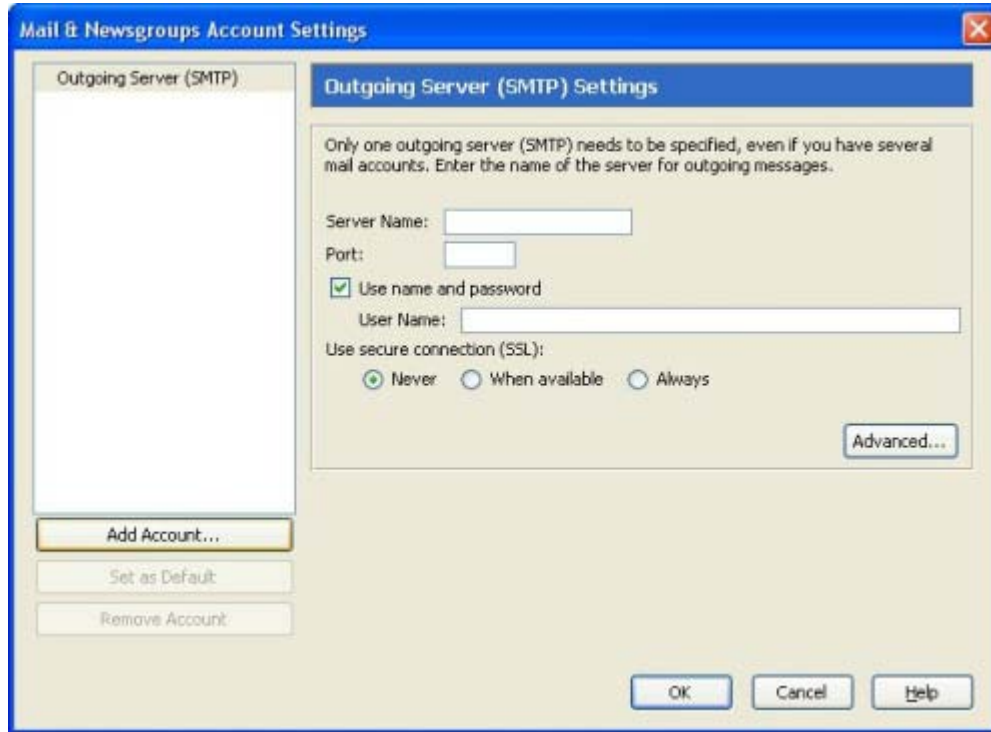
- No menu `Window`, escolha `Mail & Newsgroups`



Um `Account Wizard` (Questionário para criação de conta) vai aparecer:

- Selecciona a opção `Email Account`

- Agora clique no botão ` **Add Account...** `, que se encontra no canto inferior esquerdo

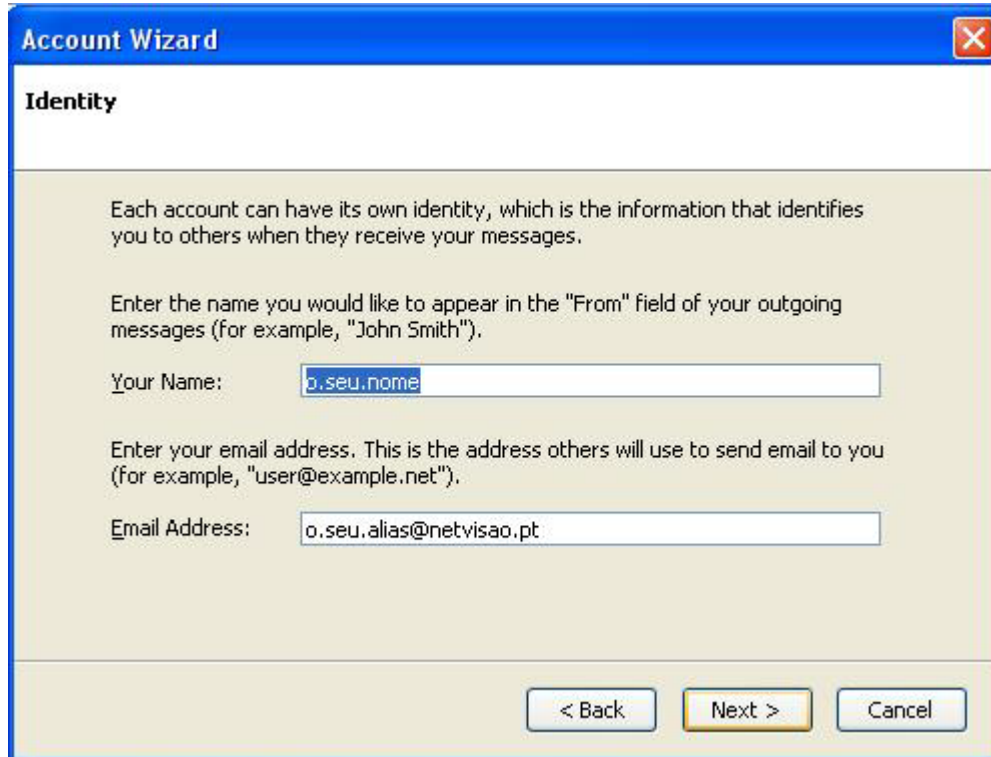


Existem 2 opções para configurar o mail : **POP** e **IMAP**

1. - Configuração por POP

- No campo ` **Your Name** `, insira o seu nome
- No campo ` **Email Address** `, insira o seu alias. ([ver diferenças entre login e alias](#))

- Click `Next >`



The screenshot shows a window titled "Account Wizard" with a close button in the top right corner. The window is divided into a header section labeled "Identity" and a main content area. The main content area contains the following text: "Each account can have its own identity, which is the information that identifies you to others when they receive your messages." followed by "Enter the name you would like to appear in the 'From' field of your outgoing messages (for example, 'John Smith')." Below this is a text input field labeled "Your Name:" containing the text "o.seu.nome". The next section contains the text: "Enter your email address. This is the address others will use to send email to you (for example, 'user@example.net')." followed by a text input field labeled "Email Address:" containing the text "o.seu.alias@netvisao.pt". At the bottom of the window, there are three buttons: "< Back", "Next >" (which is highlighted with a yellow border), and "Cancel".

- No campo `Incoming Server`, insira o servidor que serve para receber mensagens que neste caso é o **pop.netvisao.pt**
- No campo `Outgoing Server`, insira o servidor que vai servir para enviar mensagens que neste caso é o **mail.netvisao.pt**

- Click `Next >`



The screenshot shows a window titled "Account Wizard" with a close button in the top right corner. The window has a blue header bar. Below the header, the title "Server Information" is displayed. The main content area is light beige and contains the following text and controls:

Select the type of incoming server you are using.

POP IMAP

Enter the name of your incoming server (for example, "mail.example.net").

Incoming Server:

Enter the name of your outgoing server (SMTP) (for example, "smtp.example.net").

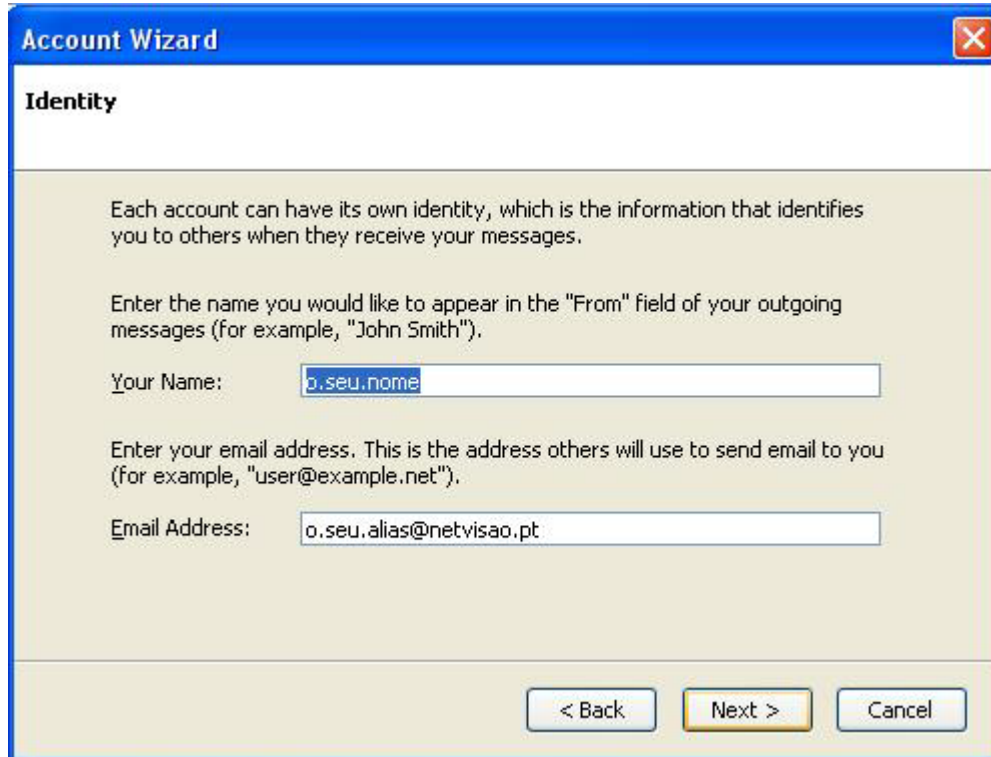
Outgoing Server:

At the bottom of the window, there are three buttons: "< Back", "Next >", and "Cancel".

2. - Configuração por IMAP

- No campo `Your Name`, insira o seu nome
- No campo `Email Address`, insira o seu alias. ([ver diferenças entre login e alias](#))

- Click `Next >`



The screenshot shows a window titled "Account Wizard" with a close button in the top right corner. The window is divided into two main sections. The top section is titled "Identity" and contains the following text: "Each account can have its own identity, which is the information that identifies you to others when they receive your messages." Below this, it says: "Enter the name you would like to appear in the 'From' field of your outgoing messages (for example, 'John Smith')." There is a text input field labeled "Your Name:" containing the text "o.seu.nome". Below that, it says: "Enter your email address. This is the address others will use to send email to you (for example, 'user@example.net')." There is a text input field labeled "Email Address:" containing the text "o.seu.alias@netvisao.pt". At the bottom of the window, there are three buttons: "< Back", "Next >" (which is highlighted with a yellow border), and "Cancel".

- No campo `Incoming Server`, insira o servidor que serve para receber mensagens que neste caso é o **imap.netvisao.pt**
- No campo `Outgoing Server`, insira o servidor que vai servir para enviar mensagens que neste caso é o **mail.netvisao.pt**

- Click `Next >`



The screenshot shows a window titled "Account Wizard" with a close button in the top right corner. The main heading is "Server Information". Below this, there is a text prompt: "Select the type of incoming server you are using." Two radio buttons are present: "POP" (unselected) and "IMAP" (selected). Below the radio buttons, there is another text prompt: "Enter the name of your incoming server (for example, 'mail.example.net')." This is followed by a text input field labeled "Incoming Server:" containing the text "imap.netvisao.pt". Below that, there is a third text prompt: "Enter the name of your outgoing server (SMTP) (for example, 'smtp.example.net')." This is followed by a text input field labeled "Outgoing Server:" containing the text "mail.netvisao.pt". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel".

- No campo `User Name`, insira o seu login. ([ver diferenças entre login e alias](#).)

- Click `Next >`



The image shows a screenshot of a software dialog box titled "Account Wizard". The dialog has a blue title bar with a close button (X) in the top right corner. Below the title bar, the text "User Name" is displayed in bold. A message reads: "Enter the user name given to you by your email provider (for example, 'jsmith')." Below this message is a text input field with the label "User Name:" and the text "p.seu.login" entered. At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel".

- No campo `Account Name`, insira um nome de identificação para o seu email

- Click `Next >`



Account Wizard

Account Name

Enter the name by which you would like to refer to this account (for example, "Work Account", "Home Account" or "News Account").

Account Name:

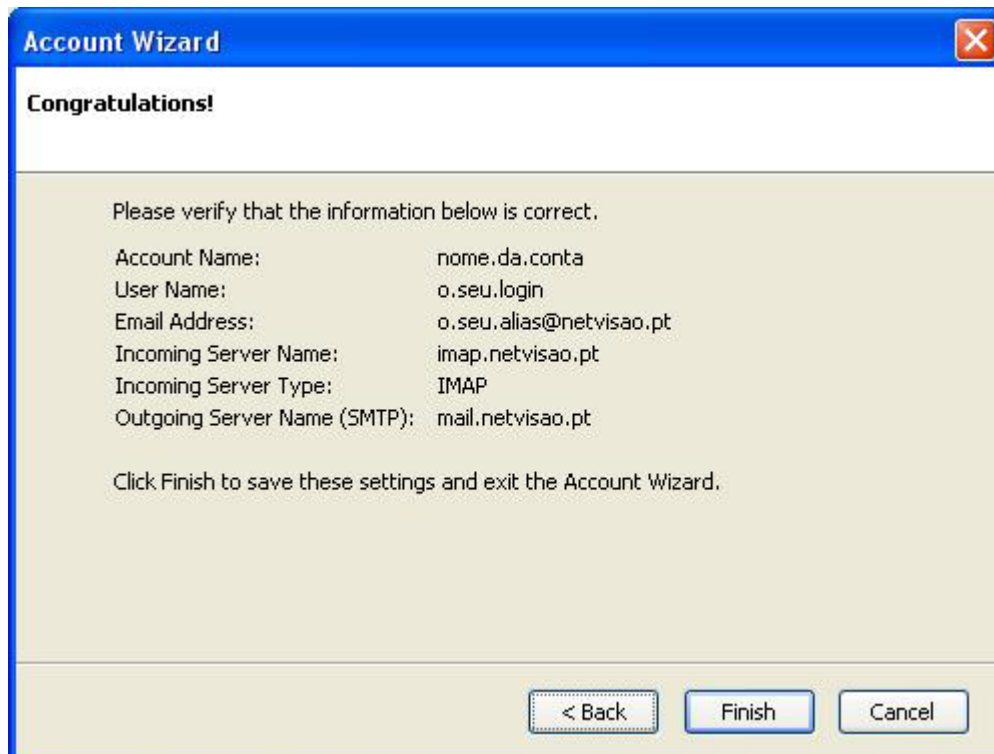
< Back Next > Cancel

- Na janela seguinte vai aparecer toda a informação que inseriu ao longo da configuração, se achar que está tudo bem configurado de acordo com os passos referidos clique `Finish`, caso contrario clique `< Back` para retroceder até á informação que pretende alterar

Janela de configuração da conta por **POP** :



Janela de configuração da conta por **IMAP** :



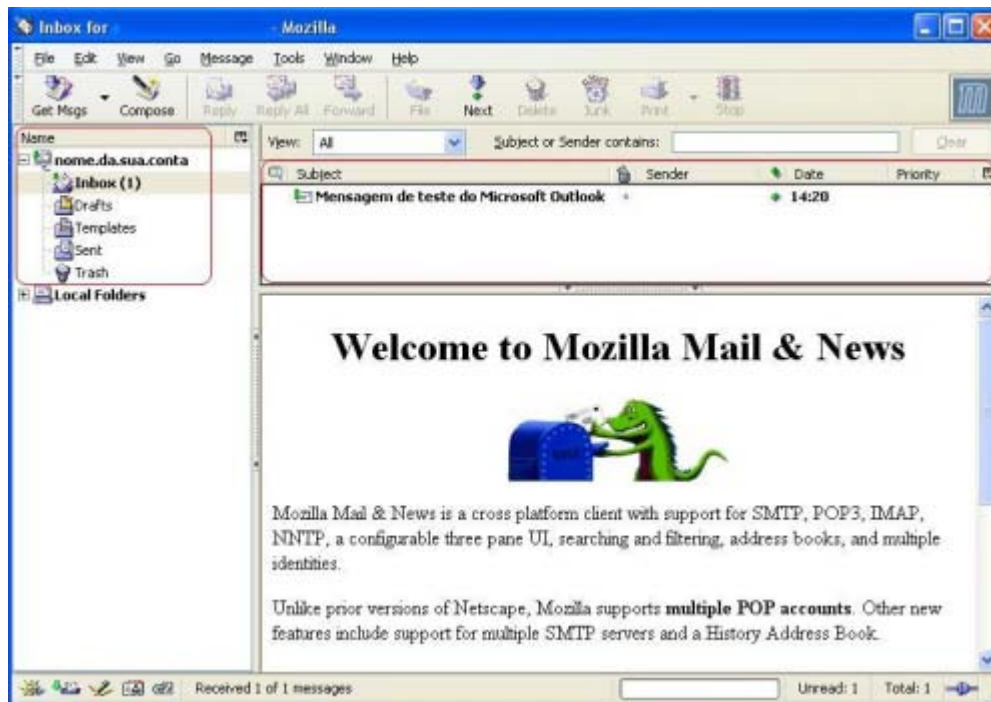
- Após ter carregado no `Finish`, vai aparecer uma janela a pedir a password da sua conta de mail
- Insira a password e clique `Ok`

Nota : Caso queira guardar a password no computador seleccione a opção `Use password Manager to remember this password.`



Após ter inserido a password com sucesso, ele automaticamente se ligará à conta de email e vai buscar as mensagens que lá se encontram

- Para ler as mensagens faça duplo clique sobre as mensagens que se encontram no menu ao lado do `Name`
- No menu `Name`, para ter acesso às pastas de organização de mail faça duplo clique no nome que deu à sua conta



Já tem o mail configurado para utilizar!